



S.I. 2022: Frequently Asked Questions

What steps are you taking in response to COVID?

All events sponsored by the University of Minnesota require participants to be fully vaccinated and masked when attending events. In order to attend the Summer Institute, participants will be required to:

- Show proof of vaccination via hard copy or electronic image
- Be masked when in indoor group settings

Unvaccinated individuals will be required to:

- Show record of approved abstention
- Bring proof of a proctored, negative COVID test 24 hrs. prior to checking in

CEED organizers and SJU will make every effort to maintain safe distances among attendees as able. We will also have hand sanitizer available in all session rooms.

PLEASE NOTE: These requirements are subject to change, given the unpredictable path of the virus. If new variants arise that may cause serious threat to attendees, the decision to hold the Summer Institute in person will be revisited.

How many sessions will I be able to attend at the Summer Institute?

Rather than attending many short sessions over two days, participants choose only *one* session, and attend this session over both days.

Why only one session during both days? Research has shown that when given more time with a subject, adults learn better, and are more likely to change the attitudes and beliefs that drive professional practices. Ten total classroom hours provides an opportunity for deep, focused learning – and a higher likelihood that you'll apply and use your learning!

What are my payment options?

The registration system only accepts credit card payment.

If the district is making payment and only does so by check, please contact Karen Anderson at ander352@umn.edu.

Are scholarships available?

No; the Minnesota Early Intervention Summer Institute is made available through a grant from the Minnesota Department of Education for early childhood special education practitioners and their

cross-sector partners living and/or working in Minnesota. Participant costs are subsidized by the grant. No other funding beyond this contribution is available.

I'm not a Minnesota resident. May I attend the Summer Institute?

If you do not live and/or work in Minnesota and wish to attend but do not fall into these categories, you may pay the unsubsidized registration rate of \$525.00. Please contact Karen Anderson at ander352@umn.edu for more details.

My district must approve my request to attend before I may register. What should I do? You are responsible for working out the details with your business office on your own. We will accept a personal or business credit card as payment. If you wish to register before being approved but discover you must cancel your registration, you may do so by Wednesday, June 1, 2022, 11:59 PM CST and receive a full refund, less a \$35.00 processing fee. There will be no refunds offered after this date.

Can I view my session choice after I complete my registration?

The confirmation will not state your session choice. If you would like to confirm your session choice, please email Karen Anderson at: ander352@umn.edu with your request.

Can I change my session after I complete my registration?

Assuming space is available in a session, you are welcome to change your session choice once you have registered, free of charge. Contact Karen Anderson at ander352@umn.edu.

Will I receive clock hours?

You'll receive a certificate for either 12 general or Administrative clock hours. The certificate will be awarded electronically following the Institute. A link to download it will be provided at the end of the Institute evaluation. The evaluation will be emailed to you at the conclusion of the Institute.

Is there a fee for the clock hours?

No fee; it is included as part of your registration fee.

Is the Summer Institute a MNCPD Registry-approved training?

Yes; participants may submit their certificate to the MNCPD Registry following the Institute. A space is provided on the clock hours certificate for you to provide your DEVELOP number prior to submission.

Is academic credit available?

No, it is not available.

How do I access my session materials?

All materials will be available on UMN's course management system, Canvas. You will receive an email on or near June 8. It will contain directions on how to log into the site. Please note that *these materials will not be printed for you*. Please plan to access all materials online. If you prefer hard copy, you are responsible for printing them prior to the Institute.

What should I bring to my session?

Please bring a device to access your materials throughout the Institute. St. John's offers free wireless access.

What meals are included in my registration fee?

All meals during the Summer Institute are included. Tuesday's breakfast, lunch, dinner, AM and PM breaks, and optional dessert reception in the evening. Wednesday meals include breakfast and lunch, and an AM break.

What kind of lodging is included in my registration fee?

Your registration fee covers accommodations for an X-long twin bed in a double occupancy, non-air conditioned room in a St. John's University dormitory for Monday, June 20, and Tuesday, June 21. Please note that these accommodations are in freshman dorms. You may request a roommate if electing to stay in a double room. You may upgrade to a double room with air conditioning, a private room without air conditioning, or a private room with air conditioning for an additional fee.

I don't have anyone to room with. Will I be assigned a double room to myself?

No; if you elect to stay in a double room and do not indicate a roommate, one will be assigned to you.

What amenities come with the dorm rooms?

Most dormitories have shared baths. All rooms come with: sheets, blanket, pillow, bath towel, hand towel, face cloth, and a bar of soap. Please refer to the list of supplemental Suggested Supplies to bring, which may add to the comfort of your dorm stay.

I'm a nursing mother. What accommodations are available to express and store breast milk?

SJU has a limited number of dorm rooms available that are centrally located and have a room refrigerator, or a refrigerator in lounges.

Please note this is a men's-only campus, and does not have lactation stations. If the above accommodations feel problematic, CEED staff is happy to work with you to find a solution!

Do I have to stay in the dorms in order to attend the Summer Institute?

You are not obligated to stay in the dormitories and may make arrangements for your own lodging. St. Cloud has many lodging choices, and is about a 25-minute commute to campus.

We have secured a limited number of rooms at the Holiday Inn Express in St. Cloud (4322 Clearwater Road, St. Cloud, MN 56301). These non-smoking rooms, with two queen beds or a single king bed, are being held through June 2, 2022 at the guaranteed rate of \$98 + tax per night. Call 320-240-8000 if you wish to make a reservation. The hotel cannot guarantee rooms will be available after June 2. Attendees must make their own reservations. All guests need a photo ID and credit card to check in.

Can I get a registration discount if I don't need lodging?

No, no additional discount will be given.

When and where do I check in to the Summer Institute?

You may check in to the Summer Institute from 5:30 – 9:00 PM on Monday, June 20, or from 7:30 – 8:30 AM Tuesday morning.

Monday registration is located in the vestibule of St. Mary's Hall, where the Events and Housing office is located.

Tuesday registration is located in the Great Hall.

Please note: You'll receive your nametag when checking in – this name tag will serve as your meal pass while at SJU.

When and where do I check in to the dorms?

You may check in any time on Monday or before the Institute begins on Tuesday. Please go to the Events and Housing Office, located on the parking lot side of Mary Hall, lower level; please enter at the end furthest away from the roadway.

Please leave your luggage in your car during check-in to keep common areas clear and safe for all.

Where should I park while I'm at the Summer Institute?

Parking is available behind Mary Hall and by the tennis courts. You must register your vehicle with the Events Office. This can be done when you check in to your room.

I need to cancel my registration. Can I get a refund?

Registrations may be refunded up through and including June 1, less a \$35 processing fee. No refunds will be given after that date.

I can't attend anymore, but I have a colleague that can take my place. Can she replace me?

Yes; registration substitutes may be made at any time, free of charge.

Have more questions?

Please contact Karen Anderson at ander352@umn.edu.